

**DESIGNERS SECTION MEETING
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MINUTES
MADISON WI
JULY 19, 2001**

PRESENT: James Dorn, Donna Rozar, Dean Field, Karen Kalishek, Robert Pertzborn

STAFF PRESENT: Katharine Hildebrand, Grace Schwingel, Jan Bobholz, Duane Dorn

CALL TO ORDER

James Dorn, Chair, called the meeting to order at 9:40 a.m. A quorum of five members was present.

AGENDA

MOTION: Donna Rozar moved, seconded by Dean Field, to adopt the agenda as published. Motion carried unanimously.

MINUTES (4/5/01)

MOTION: Donna Rozar moved, seconded by Dean Field, to approve the minutes as submitted. Motion carried unanimously.

ADMINISTRATIVE REPORT

Bureau Director's Report

Katharine Hildebrand introduced herself as the new Bureau Director, appointed by Secretary Oscar Herrera. Katharine gave the Section members a review of her background, indicating that she came to the Department from the Governor's Office. She served as the Governor's Education Policy Advisor and also served on the Education Team under former Governor Thompson. Katharine asked Section members to contact her with any questions they may have or if there is any way she can assist them in their duties as Section members. Katharine indicated that, initially, one of her primary goals is to get the Boards and Sections fully staffed with members whose terms are current.

Section Roster

Dean Field indicated his term expired 7/1/2001, but that he is willing to serve until a replacement is found for him. He would rather not be appointed to another full term. Dean indicated that he is

not available for the January 2002 meeting, either in person or by phone, since he will be in Cocoa, FL then. He submitted his business card with his Florida address.

Dean Field resubmitted the letter he had given the Department previously with the names of two very competent individuals for consideration as professional members for the Designer Section: Michael Ohberg, Waukesha, WI and Roger A. Couch, Eagle, WI. Donna Rozar and Karen Kalishek indicated they would be willing to serve as public members on other boards in addition to their current term on the Designers Section.

2001 Meeting Dates

The next section meeting is scheduled for October 4, 2001.

Revised Travel Reimbursements

The updated maximum reimbursement rates effective July 1, 2001, for travel, meals and lodging was noted.

Applications Reviewed by Staff

Noted

Regulatory Digest Draft

Several corrections were noted on the Regulatory Digest draft, deleting “geologists,” who are no longer in the A-E Joint Board and some editorial/typing corrections. A Section member made a suggestion to include a note in all of the Regulatory Digests for people to consider serving as either a professional member, if they qualify, or as a public member of a board. A Section member suggested that there should always be an article in the Regulatory Digest relating to Ethics.

To Pass Folder

All Section members would like to receive issues of the WSPDES Newsletter published by the Wisconsin Society of Professional Designers that was included in the To Pass Folder. Currently Donna Rozar and Karen Kalishek do not receive this newsletter, since they are public members and not members of the profession.

LEGISLATIVE ISSUES

A Section member asked about the draft of proposed legislation dealing with experience requirements. Hildebrand indicated that at this point, the LRB has not prepared a draft. A Section member stated this has been an issue every year since before 1995.

ADMINISTRATIVE RULES

Report of the A-E Joint Board Rules Committee

Donna Rozar commented that she felt there was an error in the draft of the minutes of the A-E Joint Board Rules Committee dated 5/31/01. The statement in the minutes was "Bill Babcock stated that AIA **does** have a position on electronic transmissions. AIA is working on a position." It would seem that the statement should read "AIA does **not** have a position . . . "

SECTION MEMBER ACTIVITY

Noted

PRACTICE ISSUES

Noted

EXAMINATION ISSUES

Duane Dorn reported on the Private Sewage Exam, explaining that Com 83 was rewritten a year ago. The changes in Com 83 have made the current exam outdated as to the correct answers to many of the questions. To keep the exam operational, approximately 80-90 of the questions need to be rewritten. Duane indicated that the Exam Office will be looking for referrals of professional licensees to serve as item writers and reviewers to help rewrite the private sewage exam. Come 83 will also have a similar affect on the plumbing exam, although not to the same extent as the private sewage exam. Jim Miller and Clint McCullough were suggested by Section members as potential professionals the Exam Office may want to contact to help with the rewriting of the exams. Robert Pertzborn will submit a name to the Exam Office for the committee to help rewrite the exam and indicated he would be interested in serving on this committee to rewrite the exam. Donna Rozar suggested that Bill Reigal, or his son Mike Reigal, in Marshfield, would also be good choices to be on this committee to rewrite the exam.

The use of computer-given exams was proposed. Duane Dorn stated that the volume of people taking the exam is too small for the Department to justify the cost of computer-given exams.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

Fire Protection Systems

The Section discussed proposed National Fire Protection Association (NFPA) changes. The changes are in draft form now. The changes relate to dwelling codes, building codes and plumbing codes. Robert Pertzborn will bring hearing notices relating to these changes to the next Section meeting, to be put in the To Pass folder, or he will submit them to Katharine Hildebrand if it would be appropriate to put this issue on the agenda. The Department of Commerce will be putting on a two-day course in Waukesha on the multi-piping system. The current law states that only a licensed plumber can install a multi-piping system of domestic water and fire protection from the same system.

NEW BUSINESS

Section members asked whether a Board Member Workshop is being planned for this year. October was suggested as a good month to have the Workshop. The Section suggested that it would be preferable for the Workshop to be held on a Wednesday and Thursday, rather than ending on a Friday, because of problems with traffic and vacations. Katharine Hildebrand will follow up on plans for this year's Board Member Workshop.

CONVENE TO CLOSED SESSION

MOTION: Donna Rozar moved, seconded by Karen Kalishek, to convene the meeting to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or discipline (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.)

Open Session recessed at 11:30 a.m.

Monitoring Report

Noted

Case Closings

Noted

Class 1 Hearings

Noted

Deliberation on Proposed Stipulations, Administrative Warnings, and/or Disciplinary Action that May be Signed After Printing of Agenda

Noted

Pending Applications

The following applicants were issued a credential based upon Staff Delegation.

PERMIT AS A DESIGNER OF ENGINEERING SYSTEMS

1. By Master Plumber Provision -- ss. 443.07(4), Stats.
 - a. Approved - 8

JESSIE D. ADAMS, JR. 4/11/2001

BERNARD L. BONG	4/18/2001
JAMES D. GORMLEY	4/11/2001
THOMAS J. JAROST	6/25/2001
TED J. LINSLEY	5/03/2001
RONALD A. MORRIS	6/07/2001
DAVID M. SIMON	6/20/2001
DANIEL J. WIERSGALLA	7/18/2001

MOTION: Donna Rozar moved, seconded by Robert Pertzborn to affirm the designer of engineering systems permits. Motion carried unanimously.

Reinstatement Requests

Noted

Examination Issues

Noted

RECONVENE TO OPEN SESSION

MOTION: Donna Rozar moved, seconded by Robert Pertzborn, to reconvene into open session at 12:15 p.m. Motion carried unanimously.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Dean Field moved, seconded by Robert Pertzborn, to approve John Gosse to sit for the exam. Motion carried unanimously.

MOTION: Donna Rozar moved, seconded by Dean Field, to issue an Intent to Deny Todd Armstrong to sit for the exam. Motion carried unanimously.

MOTION: Dean Field moved, seconded by Donna Rozar, approve the following applicants for licensure: Steven J. Alberts, Brian D. Bates, Terry L. Bock, Curt J. Fahlstrom, Steven F. Eisch, John R. Grau, Donald A. Hammer, Steven L. Kaiser, Bruce A. Knutson, Antonio Nesta, Timothy J. Shea, Louis B. Stovich, Frank C. Thomas, David B. Wanless, David E. Wurtz. Motion carried unanimously.

MOTION: Donna Rozar moved, seconded to Robert Pertzborn, to issue an Intent to Deny Todd J. Schmitz his HVAC and Plumbing license and to issue an Intent to Deny Dennis Siewert for licensure. Motion carried unanimously.

ADJOURNMENT

MOTION: Donna Rozar moved, seconded by Robert Pertzborn, to adjourn the meeting at 12:30 p.m. Motion carried unanimously.